

**Greek Council Constitution**  
Texas Lutheran University

Article I. Name

The name of this organization shall be the Greek Council of Texas Lutheran University.

Article II. Purpose

The fraternity and sorority chapters of TLU seek to strengthen the campus community, secure a greater unity in our aims and objectives, effectively regulate the affairs of the member sorority and fraternity chapters of the Greek Council, and promote a positive Greek image.

The Greek Council shall coordinate the activities of the fraternities and sororities at Texas Lutheran University and encourage cooperation among the organizations in sponsoring events and activities (i.e., service projects, social events, Greek Week, recruitment and new member events).

The Greek Council shall assist the Dean of Students and Director of Student Activities in maintaining a mutually beneficial relationship between Texas Lutheran University and its fraternities and sororities.

Article III. Community Expectations

Member fraternity and sorority chapters of the Greek Council will be held accountable for the conduct of their individual members and pledges. Further, organizations granted membership within the Greek Council will abide by this Constitution and Bylaws as well as the TLU Student Code of Conduct.

Article IV. Statement on Hazing and Discrimination

No chapter, colony, student, or alumnus shall conduct nor condone hazing activities.

Texas Education Code, Chapter 37, Subchapter F. definition: "Hazing" as means any intentional, knowing, or reckless act, occurring on or off the campus of an educational institution, by one person alone or acting with others, directed against a student, that endangers the mental or physical health or safety of a student for the purpose of pledging, being initiated into, affiliating with, holding office in, or maintaining membership in an organization.

Greek Council and member chapters agree to conduct membership for this organization and recruitment and intake processes without regard to race, color, ethnicity, religion, sexual orientation, national origin, age, marital status, physical

or mental disability, parental status, housing status, source of income or military status.

## Article V. Membership

### Section 1. Membership

Membership of the Greek Council shall be composed of all approved, registered fraternity and sorority chapters at TLU, in good standing with their respective regional or national sorority or fraternity, the Office of Student Activities and the Division of Student Life and Learning.

### Section 2. Maintaining Membership Status

A. In order for a chapter to retain membership status on the Greek Council the following criteria must be met:

1. The fraternity or sorority must uphold the constitution and by-laws of the Greek Council.
2. The fraternity or sorority must remain in good standing with TLU, as determined by the Division of Student Life and Learning.
3. The fraternity or sorority must complete all annual recognition requirements with the Office of Student Activities.

### Section 3. New Sorority or Fraternity Chapters

- A. Greek Council shall accept petitions for new fraternity or sorority chapters that have received constitution approval from the Office of Student Activities.
- B. Greek Council shall hold hearings for the purpose of considering the charter for any new fraternity or sorority chapter.
- C. The Dean of Students and Director of Student Activities shall participate in the petition and hearing process.
- D. Greek Council shall make non-binding recommendations to the Student Government Association regarding the approval or denial of any new fraternity or sorority chapter's charter. Final approval of the charter rests with the university Board of Regents.
- E. Once a new fraternity or sorority organized on campus receives recognition by the Student Government Association, they shall automatically become part of the Greek Council and its constitution and by-Laws.

## Article VI. Representation and Voting

### Section 1. The Legislative Body

- A. The Legislative Body of the Greek Council shall be the General Assembly. This council shall consist of the chapter president, the primary delegate, and an alternate delegate. The president, and primary delegate shall represent their chapters as their voting delegates. The alternate will fill in if the president or primary delegate cannot attend.
- B. Each member organization shall be entitled to two votes. If, however, only one voting delegate from an organization is present, that organization is entitled to only one vote.
- C. A quorum shall be two-thirds of the voting membership of the Greek Council.
- D. A majority vote of all member organizations of the Greek Council present shall be sufficient for passage of all motions unless otherwise provided in the Constitution or By-laws.
- E. The Greek Council president shall have a vote in the case of a tie.

## Section 2: The Executive Council

- A. The elected Executive Council shall be President, Vice President, Secretary, Treasurer, and Philanthropy Chair.
- B. The Chairs of Sorority Recruitment and Fraternity Recruitment shall be selected through due cycle.
  - a. The cycle of chair for sorority recruitment shall be as follows: Delta Alpha Delta, Beta Alpha Sigma, Xi Tau, Sigma Delta Lambda, and Kappa Pi Gamma. If any new sorority becomes approved, they shall go through a whole cycle of chairs one time before it is their turn to hold the office.
  - b. The cycle of chair for fraternity recruitment shall be as follows: Zeta Chi, Sigma Phi Theta, and Omega Tau. If any new fraternity becomes approved, they shall go through a whole cycle of chairs one time before it is their turn to hold the office.
  - c. The cycle of chair for service organization recruitment shall be as follows: Alpha Kappa Psi, Kappa Kappa Psi, and Tau Beta Sigma. If any new organization becomes approved, they shall go through a whole cycle of chairs one time before it is their turn to hold the office.
- C. The term of office of the executive council shall be on year covering two academic semesters.

## Section 3: Advisors

The Greek Council advisors shall consist of the Dean of Students and Director of Student Activities as ex-officio members.

## Article VII. Meetings

Section 1: The General Assembly shall meet every other week during the academic year, except in cases deemed appropriate by the Greek Council President.

Section 2: Special meetings may be called at the discretion of the Executive Council, Director of Student Activities or by two-thirds of the Greek Council with twenty-four hours' notice to all chapter presidents.

Section 3: The Executive Council shall meet every other week opposite of the Greek Council meetings, except in cases deemed appropriate by the Greek Council President.

## Article VIII. Eligibility & Elections

### Section 1: Eligibility

- A. Any member of the Executive Council must be a recognized initiated member of a current, active sorority or fraternity.
- B. Executive Council officers shall not be allowed to hold the position of president within their respective chapter.
- C. Chairs of Fraternity, Sorority, or Service Recruitment shall not be allowed to hold the position of recruitment chair or new member educator within their respective chapter. Upon any officer receiving such a position in their sorority or fraternity, they will be asked to step down and the guidelines provided in Article IX, Section 2, shall be followed. Any requests for an exception must be brought before the current Greek Council Executive Board or current Director of Student Activities.
- D. The Executive Council officers must meet the following requirements:
  - a. Have a minimum cumulative grade point average (CGPA) of 2.25 and be enrolled full-time by the definition of the university, usually 12 hours, unless fewer credits are required to graduate the semester during the term of office in the semester immediately prior to the election/appointment and semesters during the term of office.
  - b. Be in good standing with the university academically and judicially.
  - c. Be ineligible to hold an office should the student fail to maintain the requirements as prescribed in (a) and (b)."

### Section 2: Election of Officers

- A. Nominations for officers shall be made from the applications received and accepted prior to the Greek Council meeting.
- B. The members of the General Assembly at its second to last Spring semester regular meeting shall in one meeting, without recess or adjournment, elect, in the following order, the Greek Council President, Vice President, Secretary, Treasurer, Philanthropy Chair, Chair of

Sorority Recruitment, and Chair of Fraternity Recruitment from the nominees for each respective position.

- C. Elected officers shall receive a simple majority of the votes cast by secret ballot.
- D. Providing no candidate receives simple majority of the votes, a run-off election shall be held immediately after each respective general election between the two candidates receiving the most votes in the general election. A candidate must secure a simple majority of the votes in the run-off election to be declared the winner.
- E. Those officers duly elected shall be installed and assume all responsibilities as officers at the final General Assembly in spring and shall serve until their successors have been elected and take office.

## Article IX. Officer Removal and Vacancies of Office

### Section 1. Recall of Executive Council Officers

- A. In the event that an executive officer fails to sufficiently carry out the duties and responsibilities of his post, as described in the Greek Council Constitution or demonstrate behavior unbecoming of a Greek Council officer, their officer status is subject to review, and if necessary, recalled by the General Assembly.
- B. The procedure for review and recall of executive officer shall be as follows:
  - a. A motion for review of an executive officer shall be approved by a majority affirmative vote of the executive council.
  - b. All discussion pertaining to the performance and potential recall of said officer will take place during a meeting with the Greek Council President and Greek Council Advisor. In cases where the Greek Council President is under review, the Greek Council Vice President shall attend the meeting with the Greek Council Advisor.
  - c. The Greek Council President and Advisor shall make a recommendation to the General Assembly at a general meeting regarding the recall of the officer in question.
  - d. After the presentation of the recommendation, a two-thirds affirmative vote by the General Assembly in favor of recall shall result in the removal of said officer from their position on the Executive Council.
  - e. The entire Executive Council may be removed upon a vote of No Confidence from the general body. This vote must consist of 2/3 of those organizations with membership. Upon removal of the entire Executive Council, new elections must immediately follow, while meeting election guidelines set forth in this Constitution.

### Section 2. Vacancies of Office:

- A. Nominations for the empty officer position shall be taken at the first meeting of the General Assembly following the vacancy of said position.
- B. A general election for the above position shall be held between all nominees at the next regular General Assembly, with the installation of the duly elected officer immediately following their election.
- C. In cases of extended breaks (e.g. – Summer Break), Greek Council can call a meeting with at least two weeks’ notice to nominate and elect officers for vacant positions.

#### Article X. Violations

The university's disciplinary system (see the Student Code of Conduct) handles any violation of university policy by student organizations. Officers of the organization are to represent the organization at the hearings. If found responsible, possible sanctions can result in reprimand, probationary terms, organizational suspension, or revocation of charter. This is not an all-inclusive list of possible sanctions. Individuals associated with organizations may also receive disciplinary sanctions for violating the student handbook’s organizational guidelines.

Alleged violations of the constitution or by-laws can be submitted by any member of Greek Council. Potential violations are reviewed by Executive Council and advisors and brought before the General Assembly.

#### Article X. Constitutional and By-Law Amendments

Section 1. Any motion to amend, revise, alter, or revoke an article of the Constitution shall be tabled after an initial reading of said motion in front of the General Assembly. The said motion shall be voted upon at the next General Assembly meeting and require a two-thirds affirmative vote of all chapters in good standing with the Greek Council and TLU to be enacted.

Section 2. The governing statuses shall be dictated and specified by the By-Laws of the Greek Council of TLU. Any motion to suspend, alter, amend, or evoke the By-Laws of the Greek Council of TLU shall be tabled after an initial reading of said motion in front of the General Assembly. The said motion shall be voted upon at the next General Assembly meeting and require a simple majority affirmative vote to be enacted.

#### Article XI. Parliamentary Authority

Robert’s Rules of Order shall govern all instances not provided for in this Constitution.

Revised Spring 2018

## Bylaws of the TLU Greek Council

### Article I: Executive Council Structure and Responsibilities

#### Section 1: President

- A. Supervise the Executive Board.
- B. Work with the Student Activities Director/Advisor to coordinate and oversee the direction of Greek Council.
- C. Demonstrate leadership skills.
- D. Provide motivation, encouragement, coaching, guidance, direction, and assistance to Executive Board members in accomplishing their position goals.
- E. Develop assessment tools, and assist in the review of results and providing feedback for change.
- F. Plan and Chair executive board meeting (Thursdays 9:30am-10:20am).
- G. Preside over Greek Council meetings (Thursdays 9:30am-10:20am).
- H. Attend Greek Council events and help Executive Board as needed.
- I. Attend a weekly one on one meeting with advisor.
- J. Meet with each member of the Executive Board at least once a month.
- K. Coordinate the Executive Board/Members Training/Retreats.
- L. Develop partnerships with other TLU student organizations and departments.
- M. Coordinate paperwork submission to Student Activities.
- N. Remain fair and impartial during organization decision making processes.

#### Section 2: Vice President

- A. Assume the duties of the President in their absence.
- B. Attend weekly Executive Board and Greek Council meetings.
- C. Serve as the administrator of Greek Council's Connect@TLU Page.
- D. Coordinate Greek Week events.
- E. Hold Greek Week Committee meetings with representatives from each sorority/fraternity.
- F. Direct constitutional updating and revisions.
- G. Ensure that Greek Council policies are consistently followed.
- H. Serves as Parliamentarian.
- I. Remain fair and impartial during organization decision making processes.

### Section 3: Secretary

- A. Attend weekly Executive Board and Greek Council meetings.
- B. Notify all members of meeting dates, times, and locations.
- C. Create and distribute agendas for each meeting.
- D. Take detailed minutes of each Greek Council and Executive Board meeting including attendance.
- E. Share minutes of each Greek Council meeting via Connect@TLU no later than 3 days after said meeting.
- F. Keeps a record of all members of the organization updated on Connect@TLU.
- G. Oversee the social media postings for Greek Council.
- H. Handles all official correspondence of the organization.
- I. Remain fair and impartial during organization decision making processes.

### Section 4: Treasurer

- A. Attend weekly Executive Council and General Assembly meetings
- B. Is familiar with the TLU Business Office procedures and policies.
- C. Serves as the primary signatory on financial accounts.
- D. Pays organizational bills.
- E. Prepare an annual budget.
- F. Maintain and reconcile the Greek Council budget on a monthly basis.
- G. Provides advisor with summary of financial documents on a monthly basis.
- H. Collect dues from member sororities and fraternities each semester
- I. Submit allocations to Student Government Association with Executive Council approval.
- J. Ensures that the organization follows university standards for contracts/invoices.
- K. Responsible for purchasing organization materials.
- L. Remain fair and impartial during organization decision making processes.

### Section 5: Philanthropy Chair

- A. Attend weekly Executive Board and General Assembly meetings.
- B. Coordinate all philanthropy efforts for Greek Council.
- C. Plan and execute the philanthropy day during Greek Week.
- D. Serve as the Dance Marathon representative for Greek Council.
- E. Establish a committee as needed to support philanthropy efforts.
- F. Remain fair and impartial during organization decision making processes.

## Section 6: Chairs of Sorority & Fraternity Recruitment

- A. Attend weekly Executive Council and General Assembly meetings
- B. Plan and execute Sorority and Fraternity Recruitment.
- C. Coordinates a fall recruitment event for Greek Council chapters
- D. Oversee any requests for informal recruitment.
- E. Support constitutional updating and revisions as needed for recruitment and intake.
- F. Communicate intake submission packet submission timelines.
- G. Remain fair and impartial during organization decision making processes.

### Article II. Attendance

- A. All Greek Council officers and General Assembly members are expected to attend all Greek Council meetings, respective General Assembly and committee meetings.
- B. Any fraternity or sorority which is absent from more than two meetings in one semester without a written, valid excuse to the Secretary twenty four hours prior to the meeting, shall receive a \$50.00 fine. The fourth absence shall result in a \$100 fine and the notification to the fraternity or sorority advisors. The fifth absence shall result in the suspension of the fraternity or sorority voting privileges in the General Assembly. The sixth absence shall result in a the organization's removal from the Greek Council with a charter removal recommendation to Student Activities.
- C. In the event the Executive Council mandates attendance at an event with proper notice of at least two weeks, any fraternity or sorority absence will count toward the finable attendance policy.

### Article III. Dues

- A. Each member organization represented in Greek Council must pay dues in the amount of \$8 per individual, actives in the fall semester, new members in the spring semester. Dues must be paid to the Greek Council Treasurer at a time specified by the Executive Council.
- B. Each organization will be notified at General Assembly meetings for the charges due to Greek Council. Upon receipt of the invoice, payment is due in full. The payment penalty is as follows:
  - 1. 0-30 days: No Penalty
  - 2. 31-45 days: Monthly finance charge of 15 percent of remaining balance. Possible suspension of voting privileges.
  - 3. 46-60 days. Continued finance charges and suspension of voting privileges. Advisor contacted and advised of the delinquency.
  - 4. 61+ days: Continued finance charge. Possible loss of Greek Council privileges until further review.
- C. A member fraternity or sorority may appeal to the Executive Council for an alternate payment schedule which would waive the above stated plan.

- D. All monies belonging to this organization shall be deposited and disbursed through a bank account established by this organization at the Business Office. All funds must be deposited within 24 hours after collection. The advisor to this organization must approve and sign each expenditure before payment. Upon dissolution or extended inactivity of an organization, all monies shall be returned to the Student Government Association Account.

## Article IV. Recruitment

### Section 1. Formal Recruitment

- A. A unified program for recruitment of new members occurs each year overseen by the Greek Council and lead by the Chairs of Recruitment.
- B. The Chairs of Recruitment will submit recruitment plans to Greek Council for approval by a designated time agreed upon by Executive Council and the Director of Student Activities.
- C. The Chairs of Sorority and Fraternity Recruitment are responsible for communication of all recruitment dates, rules, and regulations to each chapter prior to the conclusion of the Fall semester preceding Formal Recruitment.
- D. When necessary, modifications to recruitment rules and regulations can be made after the conclusion of the Fall Semester preceding Formal Recruitment. In the event changes are made, these will be communicated to each chapter.

### Section 2. Informal Recruitment

- A. Member fraternities or sororities may request to hold an informal recruitment outside of the established formal recruitment
- B. A letter requesting an informal recruitment and intake which outlines all of the dates must be submitted to the Chairs of Sorority or Fraternity Recruitment from the requesting member organization. The Chair will read the letter at the next General Assembly meeting for a vote among the Legislative Members.
- C. Once approved in Greek Council, the organization must submit an Intake Packet Submission to the Office of Student Activities for approval.
- D. Potential new members during informal recruitments must still meet all eligibility requirements as formal recruitment.

## Article V. Potential New Member Requirements

- A. To obtain and maintain active membership in a fraternity or sorority, the member must have at least a cumulative 2.0 TLU GPA and are full-time students at the university, unless in their graduating semester which may require fewer hours.
- B. Recruitment events are open to everyone enrolled as a full-time student of Texas Lutheran University for at least one semester before pledging any fraternity or sorority.

- C. In order to preserve the traditions of each individual organization, once a person has participated in Intake (i.e. been given the rules and regulations), that person will not be permitted to join an alternate fraternity or sorority.
- D. Attendance at Greek Information Night and additional educational trainings for actives or potential new members will be determined by the Office of Student Activities.

## Article VI. Intake

- A. Each sorority and fraternity participating in intake must complete an Intake Submission Packet, by a deadline established by Greek Council, for any approved intake period (fall or spring) and have final approval from the Director of Student Activities and their organization advisor. Failure to complete the Intake packet on time or gain proper approval will prohibit the organization from participating in recruitment or intake for that period.
- B. The council may establish other rules and requirements with the approval of the member fraternities and sororities and in compliance with the rules set forth by Texas Lutheran University.
- C. Membership intake shall begin on Saturday following Bid Day acceptance and end at 6:00 p.m. on the fourth Sunday (three weeks).
- D. All rallies and major new member-organized events and activities involving new members shall be strictly confined to the time period beginning at 6:00 p.m. Friday and ending at 6:00 p.m. Sunday during each weekend of the uniform new member period.
- E. From 6:00 p.m. Sunday until 6:00 p.m. Friday, any new member activities, whether planned or spontaneous, conducted by an individual member, group of members, or the Greek organization shall be restricted to the Seguin area and to non-rally type functions (i.e., study periods, active-new member visitations, and business meetings).
- F. Throughout the new member period, no event or activity may interfere with one's desire to participate in academic and/or religious services.

## Article VII. Events

Events at which alcohol is served shall be held in strict accordance with the alcohol policy of Texas Lutheran University, sponsored by any member sorority or fraternity or Greek Council.

### Section 1. Greek Council Sponsored Events

- A. Greek Council may sponsor and mandate member sorority or fraternity permission with at least two weeks' notice to members.
- B. Greek Council Executive Council will coordinate recruitment events that are beneficial for member fraternities and sororities.

## Section 2. Greek Week

- A. Fraternities and Sororities must be recognized by the Office of Student Activities, good standing with the University, and not owe any dues in order to participate in Greek Week

## Article VIII. Rosters

- B. The fraternities and sororities shall be required to maintain accurate membership rosters, which shall be submitted to Student Activities by the end of the second week of each semester. Rosters for new members shall be submitted the Monday after Membership Intake closes.
- C. No student with less than a 2.0 cumulative GPA may be included on the rosters (including those who are not academically eligible or who are on disciplinary probation).
- D. Students rendered inactive or holding alumni status shall be forbidden from holding office and from attending any events, activities, or meetings of the fraternity or sorority in question, unless such activities are open to the public and have been advertised as such.